



NOTICE OF MEETING SUMMONS AND AGENDA

A MEETING OF HERNHILL PARISH COUNCIL WILL BE HELD AT HERNHILL VILLAGE HALL ON **WEDNESDAY 31st JANUARY 2024 at 7:30pm.**

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND THE MEETING. UNDER THE OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014, ATTENDEES MAY BE FILMED, RECORDED OR OTHERWISE REPORTED ABOUT BY ANYONE PRESENT. UNLESS ADVISED OTHERWISE, THE COUNCIL ACCEPTS NO RESPONSIBILITY FOR DATA RECORDED IN THIS WAY OR ITS DISTRIBUTION.

1. APOLOGIES

2. DECLARATION OF INTERESTS

3. CONFIRMATION OF MINUTES

- A. The Chair to move that the minutes (130-152) of the Parish Council meeting held on 29th November 2023 be taken as read, confirmed and signed.
- B. The Chair to ratify the S101 December 2023 Bank Reconciliation and payments (153).

4. PUBLIC PARTICIPATION

20 minutes maximum total for residents, 5 minutes maximum for each speaker to discuss concerns or requests they may have – if a decision needs to be made this will be on a future agenda for consideration

5. NEIGHBOURHOOD PLAN

- A. Update

6. KCC HIGHWAYS IMPROVEMENT PLAN -

- A. Update

7. PLANNING

A. Planning Applications-

- 1) 23/505382/SUB | Submission of details to discharge condition 14 - Surface Water Drainage Scheme, Subject to 22/501787/FULL | Land Off Staple Street Hernhill Kent ME13 9HY

B. Planning Decisions -

- 1) 23/505510/TCA Conservation area notification to reduce two Maple (T1 and T2) to a height of 7 metres and 3 metre crown radius and reduce one Beech (T3) to a height of 8 metres and 2.5 metre crown radius. All works reduced back to previous pruning points 2 Church Farm Cottages Kays Lane Hernhill Kent ME13 9JW Approved
- 2) 23/505065/TCA Conservation Area Notification : T1 - To sectionally fell to ground level self sown Sycamore tree in right rear corner of rear garden due to potential

future damage that could be caused as the tree is up against the wall and self sown- Oakwell House Church Hill Hernhill Kent ME13 9JX -Approved

- 3) 23/504441/FULL -Section 73 - Application for variation of condition 29 (constructed to BREEAM 'Very Good' Standard or an equivalent standard) pursuant to 22/501787/FULL - Variation sought: Extension of the building to the south to increase the size of the crematory, Extension to the yard, Alterations to the toilet block to reduce size and to change its location on site, Introduction of electrical substation and associated access, as well as the introduction of an electrical switch cabinet structure.Land Adjoining Faversham Showground Staple Street Hernhill Kent ME13 9HY - Application Refused
- 4) 22/504165/FULL -Conversion of agricultural building into a single dwellinghouse, including insertion of rear dormer, alterations to fenestration, and raising and altering the roof height to allow for a second storey (change of use previously approved under 20/504753/PNQCLA). Forge Farm Hernhill Kent ME13 9FW - Approved.
- 5) 23/503933/SUB.Submission of Details pursuant to condition 3 (External Finishes Materials) of Application 21/502972/FULL.Land South East Of A299 Slip Road Off Highstreet Road Hernhill Kent ME13 9EN - Approved
- 6) 23/503934/SUB.Submission of details in relation to the discharge of condition 4 of planning consent 20/502407 with regard to external materials..Land South East Of A299 Slip Road Off Highstreet Road Hernhill Kent ME13 9EN - Approved
- 7) 23/504009/SUB Submission of Details pursuant to condition 22 (External Lighting Details) of application 21/502972/FULL.Land South East Of A299 Slip Road Off Highstreet Road Hernhill Kent ME13 9EN - Approved

8. KALC AWARDS SCHEME - Decide Nomination

9. LITTER PICK - 17th February 2024 - Update and decide final details

10. BRITISH HEART FOUNDATION DEFIBRILLATOR AWARD SCHEME - discuss whether to apply and location

11. APPROVE DOCUMENT RETENTION POLICY

12. POTHOLE REPORTING

13. RAISING HEDGEHOG AWARENESS - Update

14. SPEEDWATCH - Discuss setting up a new group

15. HIGHWAYS IMPROVEMENT PLAN

16. MATTERS ARISING

- A. Neighbourhood Watch
- B. Oakwell drainage issues - update

17. COUNCILLORS REPORTS

18. FINANCE

- A. Signing of the Bank Reconciliation
- B. Agreement and Signing of January's cheque payments.
- C. Lloyds Online Banking - Additional Signatories
- D. Recommendation to open Lloyds Deposit Account
- E. Precept into Lloyds Account?
- F. Decide whether to close Nat West Account and initiate switcher process

19. CORRESPONDENCE

20. ADMINISTRATION

21. CHAIRMAN & CLERK'S SUNDRY REPORTS

22. ITEMS TO BE PLACED ON FEBRUARY'S FULL MEETING AGENDA

R. Parr Clerk to the Parish Council 25th January 2023